

DRAFT KHASA Meeting Minutes

Oct 16, 2017

ATTENDANCE: Heather Banister, Andrea Bingham, Melissa Braun, Julie Clarke, Tracie Dye, Hilary Fairbank, Ceilidh Fear, Monique Froehla, Mary Lynn Heron, Dianne Hultgren, Philip Jungen, Lindsay Kaercner, Keely Kastrukoff, Stephanie Lord, Craig Morton, Tanya Munro, Naomi Nichol, Tricia Oates, Mindy Panesar, Leanne Rowan, Nancy Shears, Joshua Steeper, Kelly Steeper, Sonja Urzinger, Tany Wrafter, Sarah Wright and Leanna Young

REGRETS: Alicen Chow, Aly Dahl, Jenny Gear, Jen Nixon, Julie Proulx and Cedar

Meeting Called To Order: 6:30 pm

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Motion to approve minutes by C. Morton. Seconded by N. Nichol. Approved.

REPORTS

- a) Administration - M. Heron & P. Jungen
 - a. Keating population is 413 students
 - b. KHASA and Community Events
 - i. Thanks to KHASA from students, staff and admin
 - ii. Last year KHASA moved away from fundraising focus and emphasized events that brought the school community together
 - 1. School dance, parent mindfulness workshop
 - c. Parent Education Opportunities
 - i. **M. Heron invites parents to email her with any topics of interest for parent education**
 - d. Policy 1100: Parent Involvement Policy
 - i. **Meeting on Nov. 9th at 7pm at Bayside Middle School**
 - 1. All parents welcome to attend
 - 2. School PAC executives encouraged to attend
 - 3. Presentations by school administrators in the district
 - e. Monday Morning Assemblies to support Social Contract
 - i. School Social Contract:
 - 1. Respect yourself, respect others and respect this place
 - 2. On Keating website

3. Eg. BEL(L)onging: arrive to class on time, with the BELL, to feel a part of the class
- ii. Assemblies involve conversations to bring social contract to life and to allow teachers to continue discussions throughout the week
- iii. M. Heron will send messages home about how parents can support discussions about the social contract
- f. Supporting student writing
- g. Seismic Retrofit scheduled for July 2018
 - i. 3 new classrooms and expanded Learning Commons
- h. Learning Commons Upgrade
 - i. Tech Tubs have arrived
 1. Tech Tubs are mobile charging stations that hold Chrome Books for student use
 2. Keating has one class set of 30 Chrome Books housed in the Learning Commons (Library) and one set of 10 in the Learning Service Room
 - ii. School to use some of the provincial \$31/student funds (about \$1300 total) to purchase mice for Chrome Books
 - iii. Goal to have resources where the child is learning
 - iv. To learn about digital citizenship
- i. Fresh Grade
 - i. About 50% of classes using Fresh Grade this year
 - ii. With WiFi and district provided iPads, teachers are able to provide ongoing reporting of student progress and curricular work
 1. This could include videos or snapshots of a students work
 - iii. The goal being to replace written, paper reporting for terms 1 and 2
- j. Artist in Residence
 - i. Teddy Anderson, an Indigenous Hoop Dancer, will come to Keating to teach students to create their own hoops and learn traditional hoop dancing
 - ii. M. Heron has applied for Community Arts Council Grant and is applying to KHASA for funds from Arts Budget
 - iii. **ACTION: K. Steeper** to look into possibility of having community artist volunteer their time at Keating and connect with M. Heron, maybe with CLICK

- b) Co-Presidents – T. Oates & A. Dahl (regrets)
 - a. Dedication of Buddy Bench to Michelle Twigg, “A Friend to All” , at Keating Terry Fox Run in September was well attending by Keating school, friends and family of Michelle
 - b. KHASA Volunteers 2017/18
 - i. KHASA volunteers, including Class Rep, to sign up on-line on Sign Up Genius by the end of October
 - ii. **ACTION: T. Oates** to email KHASA committee volunteers in early November to instruct them each to determine a committee chair and their own meeting schedules
 - c. Class Reps 2017/18
 - i. **ACTION: T. Oates** to email Tammy Crowley, school secretary, the current list of Class Reps in order for Tammy to send the Reps the confidentiality blurb and class lists for KHASA business
 - 1. Note: Class Reps to BCC class parents to maintain confidentiality
- c) Vice President – N. Nichol
 - a. VP interested in brainstorming possibilities for Seismic Retrofit including support for KOSC upgrades, covered bike lock up area and water bottle filling stations
 - b. **ACTION: N. Nichol** to have further discussions with N. Shears and KOSC Board, and email ideas to M. Heron with the possibility of N. Nichol attending a staff meeting where Seismic Retrofit ideas are discussed
- d) Treasurer - C. Morton

Operating account balance: \$56,914.79

Gaming account balance: \$8,647.78

 - a. Fiscal year is May to April
 - b. Vote for Arts Budget increase to support Artist in Residence program
Motion by C. Morton to increase Arts Budget by \$2000 from \$3500 to \$5500.
Seconded by K. Kastrukoff. In favour: 15. Opposed: 1. **Carried.**
 - c. Received \$1200 grant check for KAM program
- e) Co-Secretaries- M. Braun & K. Kastrukoff
 - a. M. Braun has updated the KHASA website and all KHASA meeting dates and recent KHASA meeting minutes are posted
 - b. **ACTION: M. Braun & K. Kastrukoff** to post minutes as ‘draft’ until approved

- f) Fundraising – N. Shears
 - a. All fundraising through HotLunches.Net
 - b. November SAVE THE DATE:
 - i. Nov. 30th Parent Movie Night at Sidney Star Cinema
 - ii. Bad Moms 2
 - iii. Door prizes
 - iv. \$12 Tickets to be available on HotLunches.Net, once details finalized
 - v. **ACTION: N. Shears** to email Jen Nixon to post on Facebook
 - c. Royals Tickets – T. Oates
 - i. Dec. 8th, Teddy Bear Toss
 - ii. Feb. 16th, Keating running 50/50 sales
 - 1. Looking for parent/child pairs to sell 50/50 tickets at game
 - iii. Keating needs to sell 300 tickets combined for the 2 games
 - 1. If people from outside the Keating community would like tickets, they may email T. Oates at KHASA email
 - d. Christmas Fundraising to include:
 - i. Mitchel Soup, Saanichton Farms, Island Essentials, Eurosa Farms, Red Barn
 - e. January Fundraising: West Coast Seeds (brought in \$1000 last year)
 - f. M. Froehla suggested a Cake Walk
- g) Healthy Schools – L. Young, M. Braun, N. Shears, K. Kastrukoff, & A. Chow (regrets)
 - a. Keating Active Morning (KAM)
 - i. Before school activity program to support daily physical activity and mental wellness
 - ii. Successful applications for 2 grants enabled KAM to charge only \$5/child for the 13 week Fall session
 - 1. 43 students currently registered in Fall program
 - iii. Tuesday mornings hosted by Panorama, and Thursday mornings by PISE
 - iv. There will also be a winter and spring session and registration through HotLunch.Net later in the year
 - b. Walk and Wheel to School Week was Oct. 2-6
 - i. Students received stickers for every day they walked, rode their scooter or bike to school
 - ii. On Oct. 4 meeting spots at Island View Mini Golf and at Rodolph Park were available to collect families to walk/ride to school
 - iii. On Oct. 6 there was Bike Registration
 - c. Planning to offer Family Active Nights throughout the year
- h) Fruit & Veggie – J. Gear

- a. No report
 - b. **ACTION: P. Jungen** to request that teacher return Fruit & Veggie bins to staff room kitchen so that Hot Lunch may use them
- i) Hot Lunch – S. Urzinger
- a. Hot Lunch program to use the stage area for set-up and Store
 - i. **ACTION: P. Jungen** to provide tables on stage
 - b. Hot Lunch will have access to staff room kitchen from 8:30-10:30am
 - c. Hot Lunch orders made on HotLunches.Net
 - i. No late orders accepted
 - ii. Any orders not paid in full within 7 days of closing date will be cancelled
 - 1. Payment by PayPal or cheque to the office
 - iii. All future Hot Lunch orders this year will be for 2 months combined
- j) COPACS – C. Fear
- a. All parents welcome to attend COPACS (district PAC) meetings on the first Thursday of the month at the District Resource Center at 7pm
 - b. Hosting Policy 1100 meeting on Nov. 9th at 7pm at Bayside Middle School
 - i. **ACTION: C. Fear** to email Policy 1100 meeting details to Jen Nixon to post on Facebook
 - ii. **ACTION: Class Reps** to inform parents of Policy 1100 meeting and other COPACS parent events that occur
 - c. COPACS to host a parent education night on Internet Safety, date TBA
 - d. New Superintendent Dave Eberwein had a Twitter account and Blog
 - i. <https://thepowerofwhy.ca/>
- k) CPF – Cedar (regrets)
- a. No report

OLD BUSINESS

- a) Playground Enhancements – bring forward
- b) KHASA Constitution
 - a. Constitution has been finalized and posted on KHASA website
- c) Keating Family Dance Update
 - a. Everyone had fun!
 - b. Bring forward to November meeting to determine dates for booking band in 2018

NEW BUSINESS

- a. Kindergarten Playground – bring forward
- b. KOSC Upgrades

- i. **NOTE: KOSC AGM Oct. 17, 2017 at 7pm in the Pirate Portable**
 - 1. Board elections
 - 2. Childcare available if you sign up in Pirate Portable
- ii. KOSC Board has submitted a Capital Grant in order to upgrade portables on existing footprint
- iii. KOSC will hear if their grant application was successful by the end of November
- iv. Background:
 - 1. KOSC has 48% of Keating students attending regularly or on their current waitlist
 - 2. Portables are old and will eventually be decommissioned
 - 3. The school district cannot provide KOSC facilities, they cannot replace portables

Meeting adjourned at 8:05 pm

NEXT MEETING Nov. 20, 2017 at 6:30pm in the Keating Library (Learning Commons)