

KHASA Meeting Minutes

February 25th, 2019 at 6:30 PM in the District Resource Centre

Attendance: Phil Molloy, Paula White, Melissa Braun, Ceilidh Fear, Nora Dun, Karen McNeil, Shu Franey, Hilary Fairbank, Amber Leask, Anthea Helmsing, Michelle Philpott, Megan Misovic
Via Amazon Chime: Scott Moseley, Marianne Fish, Farrah Simpson, Kate Guthrie

1. Update From Admin

With three weeks of instruction prior to spring break, and after the district snow days, students and staff are hard at work, and got quickly back into their routines. We are engaged in our learning and all that is going on in our busy school! Here are some highlights, both looking back and going forward:

Curriculum Implementation Day

On January 28 SD63 teachers met at Claremont for a powerful day of learning as Saanich teachers continue to refine teaching practices within the new provincial curriculum. Keating teachers attended three main sessions:

- Kaleb Child from the Kwakiutl Nation, and co-author of *Aboriginal World Views and Perspective in the classroom*, Kaleb had an engaging and honest approach to infusing indigenous education into our classrooms.
- Pam Quigg - a sought after conference speaker with a strong background in early literacy, K-5, and focused on improving our assessment practice at elementary.
- David Burns- a professor at Kwantlen College, David Burns spoke about skills and competency-based education, and the need for authentic assessment practices K-T12 and beyond.

This day was very powerful for Keating and was the first time all Saanich teachers were together for a day of professional learning and dialogue. This workshop was perfectly timed as Early Dismissal is this week on February 28 @ 1:40, for teachers to communicate student learning to families. As well, report cards will go home on or before March 14.

Sports: ...are in full swing with about 80 grade fours and fives playing basketball at lunch, as they practice and play together. They have an exciting jamboree on March 8 with other Saanich schools. Swim Club continues, and Shelley and Philip have started Primary Games in the gym on Fridays for our K-3 students.

Driveway, Parking and Parking Lot Safety Reminders:

The following message is currently posted on our website:

A request/reminder to pay extra care around the school's construction area near the field, especially at pick-up and drop-off times. The gravel road is part of the construction zone and we do not have access at any time to the gravel road. Children should not be playing on the road after school. Please consider going around the school to play on the field if the blue gates are closed to pedestrians.

Please also be mindful of respecting designated accessible, as well as staff, parking spots during pick-up and drop-off.

For our parking areas and when you are driving past crosswalks or into drop-off areas, please do so slowly while taking care to watch for the little ones in our community.

A reminder as well to be careful of melting snow, and for slippery conditions when the temperature drops.

Construction Update...

The project continues to be on schedule. Prior to spring break our new staff room and staff washrooms will be ready for occupancy. During spring break, the four classroom addition will be completed. We have planned for the eight library wing classrooms to be relocated over spring break so those classrooms can be seismically upgraded between April and September. We are looking forward to some much needed space both inside and outside of our building. We will have more information for families around spring break.

- The 8 classes will go in to 4 new classrooms: one to the new library, one to a portable from KOSC, one to the multipurpose room (new staff room will be ready), and one to the learning services area. Classes chosen are based on a variety of reasons including age, kids' needs, class needs etc and it is only for 12 weeks
- What is to be expected re: noise etc after spring break? Remediation (Seismic Upgrade) for library wing- doing it all at once vs piece meal which will make it go much faster
- Do kids know they are moving? Yes they know they will be moving at some point

Assemblies...

We continue to hold regular whole-school assemblies where we focus on our core beliefs as a learning community, and tie in those beliefs to a monthly core competency theme. January's theme was Personal and Social Responsibility, and February's theme is Personal Identity and Culture. Assemblies include student voice and presentations, leading a culture of learners, through the core competencies, guided by Philip and Shelley, and teacher involvement as we grow our school. You will notice a bulletin board in the gym foyer where we tie our assemblies directly to the classroom and our learners.

Again Looking Back...

In January, Rene Turmel, “The Maple Man” was at Keating on January 24. Thank you to CPF for sponsoring this great day of cultural learning about traditional Quebec sugar shacks for all Keating students. In January we also had Family Read In, Hot Lunch, a variety of classroom-based field trips, and no snow.

And Looking Ahead...

As mentioned Early Dismissal is on February 28 @ 1:40. Report Cards go out by March 14. After spring break, our grade fives will be part of the Bayside transition program, which includes visits to Keating by the Bayside principal and counsellor, as well as Bayside school tours and parent involvement in April. See the schedule below.

Bayside Middle School Transition Process 2019

-- FINAL SCHEDULE --

The transition process is to help prepare grade 5 students for their move to middle school. The goal is for students to make the transition to Bayside with as much ease as possible. Please note the following important dates for grade five transition:

- **April – Bayside IST teachers meet with elementary schools re: student needs and class placement.**
- **April 17, 2019 – Grade 8 Bayside Band to Keating. 12:30 – 1:00 PM.**
- **April 24, 2019 – Bayside administration and leadership students visit Keating (English). 9:00 – 10:00 AM.**
- **April 24, 2019 – Bayside administration and leadership students visit Keating (French). 10:00 – 11:00 AM.**
- **April 30, 2019 – Keating French Immersion to visit Bayside. 9:45 – 12:00 PM.**
- **May 1, 2019 – Keating English to visit Bayside. 9:45 – 12:00 PM.**
- **May 7-8, 2019 – Parent Input Meetings: Additional Info/ Educational Student Needs (By appointment, as necessary)**
- **May 23, 2018 – Grade 5 Parent Night & Instrument Petting Zoo (for students interested in Band). Goodies & refreshments 6:30 – 7:00 PM; Info Session/Tour 7:00 – 8:00 PM in MPR; Instrument Petting Zoo 7:00-8:00 PM in the South Pod Classrooms. Students will be collected from the MPR at the start of the info session. Last Updated: 2019-02-05**

Cell Phone Guidelines and Digital Literacy: Personal Electronic Devices Guidelines for Keating Students

If you have students who attend Middle or Secondary schools, you will most likely be aware of guidelines/rules for student use of Personal Electronic Devices while at school. At the

elementary level, we have seen an increase of devices and believe that the time has come to develop some guidelines to address some of the questions and/or concerns that arise from their use. The purpose of this document is to guide student usage and staff responses to the use of all electronic devices.

Electronic devices should be turned off and stay inside student backpacks during the entire school day (including lunch and recess)

Why?

Students who need to have contact with their parents throughout the school day have access to our many phones within the building. It is important that staff are aware if a student is sick, in distress or has an urgent need to call home - staff will support the student with this communication.

Additionally, schools cannot be responsible for lost, stolen or broken electronic devices. If they are tucked safely inside students backpacks this issue will not arise.

If you have any questions or concerns, please do not hesitate to call the school to discuss them.

Questions for Admin

- a. Is there an update on the after school crossing guard situation? Admin still working on Crossing guard update for after school period
- b. Is there any update on the French Immersion Lottery update? Admin has communicated with all families weather they got a place or not. There were some parents with questions but the district followed up with all of those families. All FI spots were filled and there is a wait list
 - COPACS had some waitlist number on hand and offered to share...
 2. 15 waitlisted in catchment without siblings
 3. 9 out of catchment
 4. 1 out of district

c. CPF raised a couple of items with Admin

- CPF would like Approval for the Maple Syrup fundraiser for the beginning of March, as well as assistance with getting the info to get out to families via school website, and order forms out to teachers. Also a request for KHASA to put info on the Facebook Page
 - Philip Jungen expressed that it would be helpful to have fundraiser dates for next year at the School Calendar Meeting on May 27th when they are planning their year at a glance for 2019/20- so they can be conscious about how much we are asking parents for funds and perhaps pair fundraisers with other school events or themes (e.g.- Maple Syrup when the Maple Man comes)

- Bonjour Bonne Nuit has changed format – Kids go to a classroom or the gym right after school and get picked up at 3:30/3:45 by parents and costs \$5 per child if their families are not CPF members (free for CPF members). CPF needs support from teachers and space to run the event. A Survey went out to all K/1 Keating Parents and only one person completed it and expressed they would rather see it in the evening. Phillip Jungen would like to see the event go ahead and would be there for it. He did express some concern over the cost as this may make the event inaccessible for some families

d. A quick thank you to admin for getting the Gaga Ball for Keating! Gaga ball is a go! Coach Cliff is the supplier and there is a great video on how to play, ours will have an accessible gate and will be the largest size (for our big school!). Our \$5000 has allowed for two pits to be ordered. One pit to be set up and ready to use in the spring and the second once the construction is complete. Some supplies, such as the rubber matting are purchased locally, and the school district facilities team will install for free. The space will also have the possibility to allow for sharing, storytelling and circle type activities to be done outside.

Action: Phillip to look up guest wifi password before next meeting (completed February 28th)

- e. Nora Dun has been looking in to grants. There are many grants out there that can support a lot of the initiatives Keating already has on the go. Nora and Phil Molloy have offered to look in to these but would like direction on what the school wants. Many of the grants require that you have a project that fits the criteria. Nora and Phil will base choices on school values (as per the Keating website) but will need help from admin with the specific projects. Some key ones are greening the school grounds, outdoor learning, physical activity, mindfulness, technology. Nora Dun, Phil Molloy and Megan Misovic have volunteered for writing grants. Thank you volunteers!! Both the school and KHASA really appreciate this! Marianne Fish (via Chime) shared a link to local school grants through WWF:
<http://www.wwf.ca/takeaction/gowildschools/>

ACTION: Paula to follow up re: BC Ferries Sea Forward program (\$6500) that was applied for last year

- f. Suggestion about a Christmas concert for next year – getting committee together, grants?

Admin expressed that consulting with staff and getting teacher input is always a priority, as is working it in to their year well in advance. It also must work in to core competencies –what’s the instructional piece ex- showing creativity, music, confidence in front of people etc, must be secular and be mindful to try and include children equally. Admin requested KHASA narrow down the idea, goals, and options, so admin can discuss with staff towards the end of this year.

ACTION: KHASA to put together a Committee in April to start working on options, including how much instructional time, cost etc

-Bayside has someone teach small choreographed dances, they come up with simple costumes, ex green shirts, offer a couple of different times so parents can come watch outside of work times and seems to work well.

-Suggestion that it be kept simple- doesn't need to be complicated

2. APPROVAL OF AGENDA

Motion to approve the agenda by Phil Molloy seconded by Shu Franey - APPROVED

3. APPROVAL OF MINUTES

Motion to approve the agenda by Paula White seconded by Karen McNeil - APPROVED

4. KHASA Updates

a) Executive

- KHASA met to plan out Fundraisers for the rest of the year

- o Mother's Day fundraiser is a go- Hilltop Mother's day baskets – Megan Misovic to take on - Plan to have all orders go through Hot Lunches Website- A paper copy to go home with images of basket choices but ordering done online
- o It was suggested that we try to streamline fundraising to one location- all through www.hotlunches.net, to make it convenient for parents. This led to a discussion on needing someone to take on this admin role of updating fundraisers to the site. Sonja is amazing and goes above and beyond her role as Hot Lunch Lady doing the entire Hot Lunches website updating even for non hot lunch related items.
- o Next year we will need someone to take on putting fundraisers to hotlunches.net as well as Someone to take on the Hot Lunch Program
- o Michelle Philpott offered to take on hot lunches with a partner, Hilary offered to help with the admin side of things but cannot help on Fridays during the day at the actual event, we will also follow up with Jen Allen to see if she wants to still be involved next year

a. Treasurer

Operating account balance: \$48, 455.44

Gaming account balance: \$4038.38

We are about half way we need to be for the end of the year- Babysitting night, popcorn days, mother's day baskets, spirit shirts are all coming up on the spring. We really need to push these small events if we want to be able to provide the same budget for next year.

b) Healthy Schools Committee

- a. Family Swim Night – Wednesday, March 13th 6:00-8:00 PM at Panorama – Free to Keating Families *Please use your passes if you have one in order to save KHASA funds –KHASA pays \$2 per person
- b. Megan still interested in creating pathways in the community- Megan is proposing to get a letter of support from KHASA and COPACS and School board – Can she bring a letter to the next meeting? YES
 - i. **ACTION: Ceilidh to ask COPACS to have this put on their agenda**
- c. Jersey's - Jersey's are still a work in progress
 - Stay tuned for Spirit Shirts (Dry Fit Keating Cougar Shirts) that will be ordered on www.hotlunches.net after Spring Break
- c) Hot Lunch
 - a. Thanks Sonja for doing the pink shirts!
 - There was an email last week about hot lunches having too much sugar, KHASA encourages feedback so please let us know if you have any comments
 - Question to how the sushi goes over- goes really well- some kids don't like it but some love it
- d) COPACS
 - a. Presentation by Lotus Village yoga on mindfulness for kids- it is being run at some of the schools on the peninsula- helps kids manage stress, focus, regulate emotions- depending on the age of kids they take different things away from it
 - i. Phil offered to email the lady to ask if she would speak here
 - b. Teacher bargaining- teachers are in a better place than they have been in the past
 - c. Policy- School policies are currently going under review- it is unlikely there will be any big changes
 - d. Public Meeting April 12th 2019 -School Districts Budget including the new formula on how they distribute funds
 - e. President Report- still money available through COPACS to cover or subsidize attendance at the Vancouver Island Parent Conference. Email COPACS for more information (copacssd63@gmail.com)
 - f. Feb 28th nominations for resolutions by BC COPACS – better sex education on the Peninsula (the people who did do it have moved on)
 - g. Feb 28th Bayside 7:00 PM- COPACS & Saanich Schools Present “Reach Out” – local supports for Parents, Students & Families (more info at <https://twitter.com/COPACS63/status/1100163263508017152?s=03>)
 - h. Next COPACS' meeting not until April 11th

- i. Question: Is there any talk about truth and reconciliation? Not at COPACS this year.

e) CPF

- a. K/12 Gift Exchange April 11th at Bayside at 5:45 PM- 7:15 PM. More information to come.

ACTION- KHASA to put info on facebook- Karen McNeil to send what she wants posted

- b. Will KHASA fund a retirement gift for M. Parent?
 - i. \$30-50 gift and can ask the teacher what would work- suggestion to the Kitchen Shop at Broadmead

Megan put forward a motion to approve \$30-50 for a retirement gift for Mr. Parent seconded by Ceilidh Fear - APPROVED

f) Spring Fair

- a. Good progress now being made with lots of sub committees working away
 - i. As soon as the letter to donors is approved we can go forward and collect donations from the community (it's a big job!)
 - ii. All the behind scenes are coming together
 - iii. Goal for March is to get the word out and have parents start collecting toys for the store
 - iv. Everything very similar to the last fair except the Lions Food option (which will not be included this year due to lack of space)
 - v. Asking KOSC is a last resort for space
 - vi. Silent auction has a massive list of businesses to reach out to- but the best way is by personal connections. If you know someone who could potentially donate please reach out to Phil Molloy or Kate Guthrie as there is a process in place for requesting donations

5. OLD BUSINESS

a) Fundraising

- a. Babysitting Night - Idea is 4 hours on a Friday night- crafts, movies, dance party
 - Would Stelly's students volunteer for the babysitting night?
 - Still working on what insurance would like, criminal record checks, etc

ACTION: Melissa to look in to Stelly's volunteers once there is a date

- b) May Meeting Date – moved to May 27th, 2019 due to Victoria Day
- c) Crosswalk safety update – See Admin Update
- d) Amazon Chime was trialed at tonight's meeting with 4 people calling in to participate (including one person in Australia!). We will continue to trial it, and more information on how to join KHASA meetings through Amazon Chime will be sent prior to the next meeting

6. NEW BUSINESS

- a. Grants
 - i. Mindfulness Programs would align well with the focus of many of the grants and the schools values
 - ii. See Admin Update

- b. Grade 5 Farewell – who takes that on? **ACTION: Amber Leask to speak to Ms. Lee**

Suggestion for Snack Shack at the Spring Fair to be fundraiser for grade 5's trip to Camp Thunderbird? Bake sales have worked well in the past.

Meeting Adjourned 9:10 PM

NEXT MEETING April 15th, 2019 at 6:30pm