

JANAURY 21st, 2019 KHASA MEETING MINUTES

January 21st, 2019 at 6:30pm in the District Resource Centre Learning Commons

Attendance: Melissa Braun, Jen Vossen, Phil Molloy, Nora Dun, Davina Antonik, Klaudia Lanlo, Sonja Urzinger, Shu Franey, Anthea Helmsing, Farrah Simpson, Michelle Philpott, Karen McNeil, Hilary Fairbank

Jason Gray - Community Recreation Youth Coordinator Panorama Rec

- Panorama would like to reach out to local schools – form connections and make sure they are being heard
 - After School Care service needs
 - Now in 2nd year of offering out of school care at Keating – currently looking for space closer to the school to provide the care – rather than Greenglade (12 students currently attending from Keating)
 - Looking to see if SD 63 will assist with transportation as right now that is a huge struggle
 - Right now Brentwood is the only school not being offered out of school care from Panorama
 - More space is the biggest need from parents perspective – transportation is the biggest issue for panorama
 - Staffing an issue for panorama – hard to maintain good staff with the short shifts
 - Program ideas (Specifically those that can begin Fall 2019)
 - Now is the time to share ideas or needs for the fall
 - Suggestion from parent to panorama to offer extracurricular activities on site at schools- they have been very successful at Keating in the past
 - Could you expand kindergym / indoor activities for younger kids for the fall winter month's? Yes – they have recently added some new early year's programs
 - Parent concern - Childcare for ages 1-3 extremely hard in this area
 - Suggestion from parent to use space on current bus routes – for example the central saanich community hall – bus stops right there- to run afterschool programs, perhaps varying activities daily
 - Email jgray@panoramarec.bc.ca ph 250 655 3360 with program ideas

Thank you for Coming Jason!

Nathan Hudon – SOGI (Sexual Orientation & Gender Identity) -PowerPoint Presentation

SOGI lead finally had a meeting in the District

Monica Braniff, Director of Instruction - Diversity & Inclusion, shared a presentation and M. Hudon wanted to share with us – understanding diversity in our society

- SOGI is a theme that works itself through the curriculum
- SOGI 123 is a provincially developed resource for teachers and parents
- This year the SOGI lens is going to be focused on kindness / respect -Pink Shirt Day February 27th
- Jen Vossen offered to sort and deliver shirts if needed and Sonja offered to post on Hotlunches.ca – ordering deadline is feb 1st
- M. Hudon & Sonja to connect re: the possibility of shirts being ordered through hotlunches

APPROVAL OF AGENDA

Motion To approve the agenda as amended by Shu Franey Seconded By Anthea - **Approved**

APPROVAL OF MINUTES

Motion To approve the minutes by Jen Vossen Seconded By Davina Antonik - **Approved**

REPORTS

a) Administration

- Lots going on as always at Keating!
- **Basketball** intramural in progress – Jamboree on March 8 @ 12 pm
- **Swim Club** in progress with a meet on March 13 12 pm
- Ukulele Club started Friday (19 kids attended – the instructors was fantastic) *There is still space if a few kids wish to join but they must do it soon
- Friday Primary Games has been added as the field continues to be muddy
- Looking forward to having the **Maple Man** attend the school on Jan 24 – thankful for the support of CPF for this initiative
- Practising our **safety drills** – did you know that we are expected to have 6 Fire Drills, 2 Earthquake Drills and 1 Lockdown drill each year? We have currently had 3 Fire Drills, 1 Earthquake Drill and are preparing for our Lockdown Drill on February 5.
 - Staff review process and procedures and have opportunity to consult with local liaison officer
 - staff prepare students for the drill stressing the importance of everyone's cooperation, without giving too many possible scenarios to inflame imaginations. Staff are cognisant of all student reaction and can access support if needed. Staff also has a PowerPoint (See PDF in Minutes Section on KHASA website) which helps put this Drill in line with other Safety Type drills at the school and is couched in child friendly language.
 - Constable Joyce able to attend a KHASA meeting if requested and you have more questions about this process
 - Any questions please see Shelley
- **Curriculum Implementation Day** – January 28
 - -Teachers gathering at Claremont
 - Focus will be on – K-12 Curriculum Changes + Indigenous Learning and Assessment at all levels
- **Construction** - We are on schedule for a spring completion of the addition. Unitec continues to be an excellent partner to work with. They work hard to ensure they are able to do their work while limiting disruption to learning in the building. We will have more details in regards to timelines etc. at the next KHASA meeting
 - All phases of construction on track to be complete Sept 2019

Kindergarten Information

Kindergarten Info Evening is Jan 23 @ 7:00 - 8:30 @ KELSET Elem

i. K Registration for children born in 2014 begins on:

K Registration = Monday, January 28 to Friday, February 1, 2019

Keating Elementary French Immersion Catchment Schools are:

ii. Keating, Brentwood, Cordova Bay, Lochside and Prospect Lake

During K Registration Week, requests for French Immersion Kindergarten will be accepted for all new students. Please go to your catchment French Immersion school to register.

NEW This year: **Kindergarten French Immersion Lottery**

Due to the popularity of the French Immersion program combined with staffing challenges, we will place FI Kindergarten students through a lottery system. Registration requests received during Kindergarten Registration Week (Monday, January 28 to Friday, February 1, 2019) will be included in the lottery.

After February 1, all K-5 registrations should be submitted at the Saanich School Board Office at 2125 Keating Cross Road.

Lottery will take place shortly after registration and will include the following personnel: School Administrator, District Administrator, Parent Rep, and Administrative Assistant from each school. Approximately 10 days after registration closes, families to whom offers are made will be contacted by email. Students who are not drawn to be in the French Immersion Program will be automatically registered in their **catchment** school.

Everyone registered that week will be entered in the draw- you do not need to camp out etc- Please don't!

- The district will be looking in to the French Immersion as a whole very soon – looking at the program throughout the whole district regarding numbers, late immersion, qualified teachers etc
- Question of the ratio of French to English at Keating – 15 French 6 English divisions

Bayside Middle School Transition Process 2019

The transition process is to help prepare grade 5 students for their move to middle school. The goal is for students to make the transition to Bayside with as much ease as possible. Please note the following important dates:

April – Bayside IST teachers meet with elementary schools re: student needs and class placement

April 17, 2019 – Grade 8 Bayside Band to Keating. 12:30 – 1:00 PM.

April 24, 2019 – Bayside administration and leadership students visit Keating (Eng). 9:00 –10:00AM

April 24, 2019 – Bayside administration and leadership students visit Keating (Fr). 10:00-11:00 AM.

April 30, 2019 – Keating French Immersion to visit Bayside. 9:45 – 12:00 PM.

May 1, 2019 – Keating English to visit Bayside. 9:45 – 12:00 PM.

May 7-8, 2019 – Parent Input Meetings: Additional Info/ Educational Student Needs
(By appointment, as necessary)

May 23, 2018 – Grade 5 Parent Night & Instrument Petting Zoo (for students interested in Band).
Goodies & refreshments 6:30 – 7:00 PM; Info Session/Tour 7:00 – 8:00 PM in MPR;

b) Co-Presidents

- a. Funding Request Form

- i. It is now complete- will be hugely important in budget planning and formalizing the process of school funding requests– will be implemented for fall 2019
 - ii. KHASA will share at a staff meeting to help get teachers informed and on board
 - iii. Hope was to have it for this January, but there aren't extra funds at this time
- b. Music Program Update / Music Program Coordinator
 - **Big thank you to the parents who helped with the Christmas decorating etc
 - KHASA has a goal to have an xmas concert for next year
 - Most likely no artist in residents this year- just too much going on
 - Is click happening this year? M. Jungen -it normally runs every second year so No
- c) Vice-President – No Report
- d) Treasurer **(NO Report)**
 - a. Operating account balance: \$49,196.96
 - b. Gaming account balance: \$4040.04

From Exec:

- Our fundraising needs to increase to maintain operating costs for next year!
- Suggestion for a rice crispy fundraising day – Parents donated decorate rice crispy squares and they are sold for 25 cents & “Cake Walk” – Shu Franey offered to help
- Christmas Craft Market – money from vendors and \$2 entry
- Adult only fundraiser idea – Silent auction / Burger & Beer
- Shu Franey volunteered as fundraising coordinator – thank you!
- e) Secretary
 - Next meeting moved to Feb 11th due to Family Day
 - May Meeting Date also falls on a Holiday so needs to be moves
 - **ACTION:** Melissa to confirm new date and post to the website.
- f) Fundraising
 - a. Young Farmers – update / West Coast Seeds- still time to order
 - Young Farmers Program received a donation from a family member of \$1500
 - Wood chips donated by Scotty Tree & Arborist Service
- g) Healthy Schools Committee
 - Family Skate Night – Lots of families attended, KHASA will be receiving a refund as the Panorama staff that were paid for never showed up
 - Family Swim Night – Wednesday, March 13th 6:30-8:30 PM
 - Was asked that we share the Link to the National Farm to School Conference being held here in Victoria May 15-17 2019 <http://farmtoschoolconference2019.ca/>
- h) Hot Lunch
 - Sonja is having to chase down people to pay – most time consuming part of the job
 - Reminder that this is her last year as her son is moving on to Bayside next year. She will leave everything laid out for the next person – it is time consuming but the person can make it as complicated as they want
 - Go to <https://keating.hotlunches.net/admin/?sid=&un=0> Keating Hot Lunch code is KHL
- i) COPACS

- A big topic at the last meeting was the Kindergarten lottery
 - Looking in to a Mental Health Night
 - Vancouver Island Parent Conference – Last year COPACS paid for 10 tickets – if you are interested please email Jen Vossen or copacssd63@gmail.com for a chance to get a free ticket
 - Next meeting Feb 7th 7:00 PM at the ILC
- j) CPF (Canadian Parents For French)
- a. Karen McNeil volunteered to be Keating Rep
ACTION: Melissa to Share contact info
- k) Spring Fair (Hilary Fairbank Spring Fair Coordinator)
- We need a set date to go forward – proposed date is Sunday May 5th – KHASA paid for custodian in the past and would need access on Saturday for set up
 - Modifications can be made to accommodate lack of space- no food option etc.
 - Admin feels the thoughts of using more outside space is more appealing – the least amount of inside space the better
 - It is the biggest fundraiser the school does and can raise up to \$10,000
 - Biggest challenge is finding the prep work volunteers
 - Discussion needs to be had with teachers re: the use of classrooms
 - May 5th now decided upon – it is a go
 - Store and Silent Auction are big pieces that needs volunteers ASAP
 - Phil Molloy & Karen McNeil offered to volunteer- will reach out to Hilary for more info
 - Email Hilary if you wish to volunteer hilaryfairbank@shaw.ca – stay tuned for more spring Fair info and call outs for volunteers

OLD BUSINESS

- a. Emergency Preparedness
 - Kits are complete and will be in classes soon as part of our lock down drill in February
- b. Video Meeting options
 - Phil did some research and is willing to trial two options- *parents at home can watch from their phones
 - Going to trial one at the February meeting
 - Amazon Chime- pay-as-you-go to *host meetings* (specifically \$3 / user /day for up to \$15 / user / month) ; it's free to join meetings.
 - Zoom – free version cuts out after 45 minute

*Suggested to have some parents lined up to trial this option so we can get feedback

Thank you Phil!

- c. Gaga Ball
 - District gave the OK but we have not given a date
 - Admin has been thinking hard about where it could go – to close to road not good, to close to classroom not good – proposed location is just up from wooden play structure near new addition – Very exciting!

d. Crossing Guard / Crosswalk Safety

- Still looking for afternoon crossing guards
- Crossing Guard Coordinator expressed that this is the lowest amount of both kids and parent volunteers she has had in 4 years
 - Mornings are currently covered by parent / kid volunteers
- Crossing Guard Volunteer, Melissa, shared that Constable Davies expressed his concern that there is no adult at the crosswalk after school
- Story shared that a gr. 5 girl approached a parent to walk across the road with her as she was “scared” to cross the road
- Admin realises this is a huge safety concern that requires attention ASAP
- Suggested that a Letter to the district be written from KHASA and Admin to look in to support from Const. Davies in discussion with the district in the possibility of having someone paid to be at the crosswalk after school

ACTION: Farrah to write letter & Admin to reach out to Const. Davies

NEWBUSINESS

a. Fundraising – Popcorn Days, Movie Night, Mother’s Day Baskets

ACTION: KHASA Exec to touch base with Shu to make a plan for Fundraising for the rest of the year

Meeting Adjourned 9:30 PM

NEXT MEETING February 11th, 2019 at 6:30pm